

**CRYSTAL LANE COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
AUGUST 15, 2017 MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on August 15, 2017, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.
- PRESENT** Mike Ford, Vice President  
Joanne Kirby, Secretary  
Cathy Force, Member
- Robin Allen, StoneKastle Community Management, Inc.
- ABSENT** Ron Dallas, Treasurer  
Dave Gillespie, President
- CALL TO ORDER** The meeting was called to order at 7:10 pm by Joanne Kirby.
- EXECUTIVE  
SESSION  
DISCLOSURE** Robin Allen, Manager, reported that there was an Executive Session of the Board of Directors held on August 15, 2017 prior to General Session.
- HOMEOWNER  
FORUM** There were three (5) owner's present to discuss parking, towing, payment, and violations.
- MINUTES** Motion was made by Mike Ford, seconded by Joanne Kirby to approve the Regular Session meeting minutes of August 15, 2017 as presented. Motion carried.
- FINANCIAL  
STATEMENT** Motion was made by Cathy Force, seconded by Mike Ford to approve the financial statement ending July 31, 2017. Motion carried.
- LIEN FILING** No liens at this time.
- OLD  
BUSINESS** Pro-Tek Lighting/Umbrellas  
This item was tabled. Management to find out the depth of umbrella and base.

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Team Lighting

This item was tabled.

Tree Trimming Proposals

A Motion was made by Joanne Kriby, seconded by Mike Ford to approve Villa Park in the amount of \$28,000.00 and include the tree trimming for the owner at \$55.00. Motion carried.

**NEW  
BUSINESS**

Landscape Contract

Item was accepted in Executive Meeting.

Concrete Gridding

This item was tabled.

Pool Drain Proposal

This item was tabled.

Playground

Management to invite vendors to the September Board Meeting.

**NEXT  
MEETING**

The next meeting will be held September 19, 2017 at 7:00 pm at Crystal Lane Clubhouse.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:39 p.m.

**ATTEST**

Respectfully Submitted by, Robin Allen, Community Manager.

**APPROVED**

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Chairman of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held August 15, 2017 as approved by the Chairman of the Meeting.