

**CRYSTAL LANE COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
JULY 18, 2017 MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on July 18, 2017, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.
- PRESENT** Dave Gillespie, President  
Mike Ford, Vice President  
Joanne Kirby, Secretary
- Robin Allen, StoneKastle Community Management, Inc.
- ABSENT** Regina Price, Member  
Ron Dallas, Treasurer
- CALL TO ORDER** The meeting was called to order at 7:02 pm by Dave Gillespie.
- EXECUTIVE SESSION DISCLOSURE** Robin Allen, Manager, reported that there was an Executive Session of the Board of Directors held on July 18, 2017 prior to General Session.
- HOMEOWNER FORUM** There were three (3) owner's present. Owner of 13451 Gold Medal would like to be considered for the open the open position on the Board.
- MINUTES** Motion was made by David Gillespie, seconded by Joanne Kirby to approve the Regular Session meeting minutes of May 16, 2017 as presented. Motion carried.
- FINANCIAL STATEMENT** Motion was made by Joanne Kirby, seconded by Mike Ford to approve the financial statement ending June 30, and May 31, 2017. Motion carried.
- LIEN FILING** No liens at this time.
- INVESTMENTS** A Motion was made by Mike Ford, seconded by Joanne Kirby to invest in highest yield CD for 6 months for Reserves \$100,000.00 and operating \$100,000.00. Motion carried.

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**OLD  
BUSINESS**

Lighting Proposals  
Table until next meeting

Agenda Board

A Motion was made by Dave Gillespie, seconded by Mike Ford to install agenda board at Clubhouse entrance above phone, Motion carried.

**NEW  
BUSINESS**

Board Member Resignation

A Motion was made by Dave Gillespie seconded by Mike Ford to accept Regina Price resignation as she has sold her home within the Community and appoint owner Cathy Force of 13451 Gold Medal to serve the remaining term. Motion carried.

Tree Trimming

Tabled until August meeting.

Holiday Lighting

A Motion was made by Dave Gillespie, seconded by Mike Ford to approve Team Lighting in the amount of \$1,995.00 without palms. Motion carried.

Architectural Application

13570 Zivi – Denied. Must plant additional plants and mulch dirt area.

**NEXT  
MEETING**

The next meeting will be held August 15, 2017 at 7:00 pm at Crystal Lane Clubhouse.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:12 p.m.

**ATTEST**

Respectfully Submitted by, Robin Allen, Community Manager.

**APPROVED**

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Chairman of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held July 18, 2017 as approved by the Chairman of the Meeting.

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A UNANAMOUS MOTION WAS MADE TO APPROVE THE JULY 18, 2017 MINUTES AS PRESENTED AT THE AUGUST 15, 2017 GENERAL SESSION MEETING.