

**CRYSTAL LANE COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
JULY 11, 2016 MINUTES**

**NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on July, 2016, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.

**PRESENT** Dave Gillespie, President  
Mike Ford, Vice President  
Joanne Kirby, Secretary  
Ron Dallas, Treasurer

Robin Allen, StoneKastle Community Management, Inc.

**ABSENT** Regina Price, Member

**CALL TO ORDER** The meeting was called to order at 7:00 pm by Dave Gillespie.

**DELEGATE ADJOURNED**

**ANNUAL ELECTION** A motion was made by Dave Gillespie, seconded by Mike Ford to continue the current Delegate Terms until 2017 due to lack of quorum after two attempts. Motion carried.

**OPEN FORUM** There were 2 Homeowner Present

**EXECUTIVE  
SESSION**

**DISCLOSURE** Robin Allen, Manager, reported that there will be an Executive Session of the Board of Directors held on July 11, 2016 immediately following General Session.

**MINUTES** Motion was made by Mike Ford, seconded by Dave Gillespie to approve the Regular Session meeting minutes of June 14, 2016 Motion carried.

**FINANCIAL  
STATEMENT**

May 31, 216 Financials has been provided by management and reviewed. Motion was made by Ron Dallas, seconded by Dave Gillespie to approve the financial statement as submitted. Motion carried.

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**LIEN FILING**

A motion was made by Joanne Kirby, seconded by Mike Ford to approve the lien filing APN #1052-593-01. Motion carried.

**UNFINISHED  
BUSINESS**

A-1 Pools

There was no action taken. The reviewed the current contract with A-1 Pools and has asked Management to invite them to the next Board Meeting to review the contract and use of the pool area.

NPG Paving Project

A motion was made by Ron Dallas, seconded by Mike Ford to withhold the final payment to NPG until the RV lot is completed and the streets noted on the original project with NPG are corrected. Motion carried.

**NEW  
BUSINESS**

Landscape Proposals

A motion was made by Joanne Kirby, seconded by Mike Ford to approve the new landscaping materials at the Angora and Joy greenbelt area where the old was removed in the amount of \$1,665.00. Motion carried.

Architectural Application at 7042 Joy Solar Installation

A motion was made by Joanne Kirby, seconded by Mike Ford to approve the installation as presented. Motion carried.

Reserve Study

A motion was made by Dave Gillespie, seconded by Mike Ford to accept the proposal from Foresight in the amount of \$395 to complete the 2016 financial review. Motion carried.

Fob/Gate System Proposals

This item has been tabled allow Management to contact Linear Access System for further clarification as to why the system is dropping off before considering the proposals presented.

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Inspector of Election 2016

A motion was made by Mike Ford, seconded by Joanne Kirby to accept owner of 13451 Gold Medal as Inspector of Election. Motion carried.

Architectural Application

A motion was made by Dave Gillespie, seconded by Mike Ford to approve the application submitted by owner of 13374 Gold Medal to install artificial Turf in their front yard. Motion carried.

**NEXT  
MEETING**

The next meeting will be held August 1, 2016 at 7:00 pm at Crystal Lane Clubhouse.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:46 p.m.

**ATTEST**

Respectfully Submitted by, Robin Allen, Community Manager.

**A UNANIMOUS MOTION WAS MADE TO APPROVE THE JULY 11, 2016 MINUTES AS PRESENTED THE AUGUST 1, 2016 GENERAL SESSION MEETING.**