

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JUNE 17, 2014
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on June 17, 2014 7:00 pm, at 13501 Zivi Avenue, Chino, CA. 91701.

PRESENT Dave Gillespie, President
Ron Dallas, Treasurer
Joanne Kirby, Secretary

Lori Yarborough, StoneKastle Community Management, Inc.
Tuttie Anderson, StoneKastle Community Management, Inc.

ABSENT Mike Ford, Vice President
Regina Price, Member

CALL TO ORDER The meeting was called to order at 7:00 pm by Dave Gillespie President.

OPEN FORUM There were Nine (9) homeowners present during open forum.

**EXECUTIVE
SESSION
DISCLOSURE** Lori Yarborough, Manager, reported that there was an Executive Session of the Board of Directors held to hold hearings and to discuss member discipline matters and contracts.

MINUTES Motion was made by Dave Gillespie and seconded by Ron Dallas to approve the Regular Session meeting minutes of May 20, 2014. Motion carried.

**FINANCIAL
STATEMENT** The May 31, 2014 financial statements have been provided by management and reviewed. Motion was made by Joanne Kirby and seconded by Dave Gillespie to approve the financial statement as submitted. Motion carried.

Delinquent Assessments – Lien Approvals

No action at this time

Accounts to collection attorney

No action at this time

**UNFINISHED
BUSINESS**

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JUNE 17, 2014 - PAGE 2**

Wader Pool Resurface

Two of the three bids have been received; this item was tabled to the July meeting.

Replacement of Drain Covers

Alan Smith Pools was contacted to provide a quote to replace the drain covers on the pool while they were out doing the deck o seal project. Kevin Kostka has come back in an email and stated that the Health Department will not require that the drain covers be replaced every 5 years because it doesn't do much good to replace the drain covers if you don't replace the plastic ring and if you replace the plastic ring you have to redo the plaster. Therefore, they are only requiring the replacement when plaster is redone. At this time we can table this project.

**NEW
BUSINESS**

Patrol Service

The Board met with Provision Protection Services represented by Jason Leihola and Jay Nibbler. The Board discussed additional patrols to cover the pool area and the post orders.

Tree Trimming

Villa Park Landscape was contacted to discuss the price of individual tree trimming for the Laliq Homeowners. Villa Park is willing to trim the trees for \$55 per tree, they explained that when they trim the trees for the HOA they go down the street and trim all the trees, they only have to stage the area and go down the street.

When they do the individual trees they have to mark the trees ahead of time and then set up their equipment for each individual address which takes more time which is why the cost is higher. Approval needed to send email blast to was made by Dave Gillespie and seconded by Ron Dallas to the homeowners in Laliq to get the owners signed up for tree trimming. The Board approved the proposal of the reduced pricing and authorized management to send an email blast in addition to adding the information to the newsletter.

Pool Umbrellas

This item was tabled until the July meeting.

Architectural Approval

Architectural Application for 6933 Joy Street fence came down in the winds. The owner is requesting approval to rebuild the fence in block wall. Motion was made by Joanne Kirby and seconded by Ron Dallas. Motion Carried.

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JUNE 17, 2014 - PAGE 3**

Request from 13309 Haryana Ave.

The homeowner requested that the Board have the security company patrol the pool in order to stop people from jumping over the fence. The homeowner will be notified that a new patrol company will be starting on July 1, 2014 and additional patrols.

Request from 13569 Gold Medal

The homeowner requested that the Board determine how they are going to handle parking passes when people move. The Board will send a letter to any homeowner that they are made aware of that are abusing the parking policy.

NEXT

MEETING

The next meeting will be held July 15, 2014 at 7:00 pm at Crystal Lane Clubhouse.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:27 p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED



Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held June 17, 2014 as approved by the Chairman of the Meeting.

Dated: 7-15-14



Joanne Kirby, Secretary