

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
MAY 19, 2015
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on May 19, 2015, at 7:00 PM . Location 13501 Zivi Avenue, Chino, CA. 91710.

PRESENT Dave Gillespie, President
Joanne Kirby, Secretary
Ron Dallas, Treasurer

Robin Allen , StoneKastle Community Management, Inc.
Lori Yarborough , StoneKastle Community Management, Inc.

ABSENT Mike Ford, Vice President
Regina Price, Member

CALL TO ORDER The meeting was called to order at 6:02 pm by Dave Gillespie.

OPEN FORUM There was 1 Homeowner Present

DELEGATE ELECTION The delegate election was held for Laliq and Fostoria a quorum was not reached, the meeting was reconvened for June 16, 2015.

EXECUTIVE SESSION DISCLOSURE Lori Yarborough, Manager, reported that there was an Executive Session of the Board of Directors held to hold hearings and to discuss member discipline matters and contracts.

MINUTES Motion was made by Dave Gillespie and seconded by Ron Dallas to approve the Regular Session meeting minutes of April 30, 2015 Motion carried.

FINANCIAL STATEMENT The April 30, 2015 financial statement has been provided by management and reviewed. Motion was made by Mike Ford and seconded by Joanne Kirby to approve the financial statement as submitted. Motion carried.

Operating Funds

The Board tabled until the June meeting.

Delinquent Assessments – Lien Approvals

There are currently no liens to file.

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**NEW
BUSINESS**

DR Horton Correspondence

Motion was made by Ron Dallas and seconded by Dave Gillespie to approve the proposal submitted by Villa Park Landscape to remove the tree at 7058 Joy at a cost not to exceed \$750.00. Motion carried.

Reserve Study Proposals

Motion was made by Ron Dallas and seconded by Dave Gillespie to approve the Reserve Study proposal with an on-site inspection for the preparation of the 2016 Budget with Foresight Financial at a cost not to exceed \$815.00. Motion carried.

Architectural Application Rule Change

The Board reviewed the current fees for an architectural submittal \$50.00 fee and a deposit of \$100.00 is sufficient. The Board determined that due to the community being built out they will not collect the \$50 fee going forward.

Community Website

Motion was made by Ron Dallas and seconded by Joanne Kirby to approve the proposal submitted by CAPS for maintenance of the community website in the amount of \$50.00 per month. The homeowners are to be notified via email on the domain name.

**NEXT
MEETING**

The next meeting will be held June 16, 2015 at 7:00 pm at Crystal Lane Clubhouse.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 6:32 p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

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APPROVED



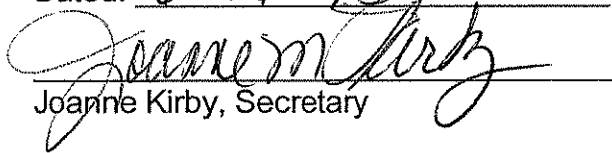
Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held May 19, 2015 as approved by the Chairman of the Meeting.

Dated: _____

6-16-15



Joanne Kirby, Secretary