

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
MAY 15, 2018 MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on May 15, 2018, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.
- PRESENT** Dave Gillespie, President
Mike Ford, Vice President
Joanne Kirby, Secretary
- Lori Yarborough, StoneKastle Community Management, Inc.
- ABSENT** Ron Dallas, Treasurer
- CALL TO ORDER** The meeting was called to order at 7:00 pm by Dave Gillespie.
- MINUTES** Motion was made by Joanne Kirby, seconded by Dave Gillespie to approve the regular meeting minutes for April 23, 2018 and January 16, 2018. Motion carried.
- UNFINISHED BUSINESS** Cleaning of the tile at pool showers
Motion was made by Dave Gillespie, seconded by Joanne Kirby to approve the proposal for annual maintenance and sealing from Personal Touch to clean the outside tile showers in the amount of \$1,185.00. All in favor. Motion carried.
- NEW BUSINESS** Architectural Application
Motion was made by Dave Gillespie, seconded by Joanne Kirby to approve the architectural application for 13422 Zivi to install a patio cover. All in favor. Motion carried.
- Insurance Renewal
Motion was made by Joanne Kirby, seconded by Dave Gillespie to approve the proposal from Berg Insurance at a renewal cost of \$7,870.00. All in favor. Motion carried.
- Reserve Study
Motion was made by Joanne Kirby, seconded by Dave Gillespie to approve the reserve study from Foresight in the amount of \$935.00. All in favor. Motion carried.

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
MAY 15, 2018 - PAGE 2**

**NEXT
MEETING**

The next meeting will be held June 19, 2018 at Crystal Lane Clubhouse.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:45p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED

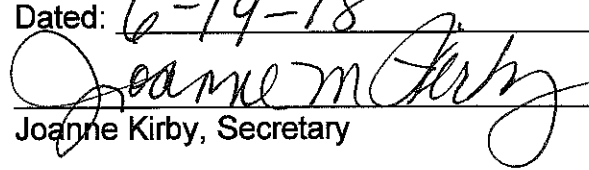


Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held May 15, 2018 as approved by the Chairman of the Meeting.

Dated: 6-19-18



Joanne Kirby, Secretary