

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
APRIL 30, 2015
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on April 30, 2015, at 7:00 PM . Location 13501 Zivi Avenue, Chino, CA. 91710.

PRESENT Dave Gillespie, President
Mike Ford, Vice President
Joanne Kirby, Secretary
Regina Price, Member

Robin Allen , StoneKastle Community Management, Inc.
Lori Yarborough , StoneKastle Community Management, Inc.

ABSENT Ron Dallas, Treasurer

CALL TO ORDER The meeting was called to order at 6:31 pm by Dave Gillespie.

OPEN FORUM There were 4 Homeowners Present

**EXECUTIVE
SESSION
DISCLOSURE**

Lori Yarborough, Manager, reported that there was an Executive Session of the Board of Directors held to hold hearings and to discuss member discipline matters and contracts.

MINUTES Motion was made by Mike Ford and seconded by Joanne Kirby to approve the Regular Session meeting minutes of March 24, 2015 Motion carried.

**FINANCIAL
STATEMENT**

The March 31, 2015 financial statement has been provided by management and reviewed. Motion was made by Mike Ford and seconded by Joanne Kirby to approve the financial statement as submitted. Motion carried.

Operating Funds

The Board tabled until the May meeting.

Reserve Funds

Motion was made by Mike Ford and seconded by Joanne Kirby to transfer \$130,000 from Union Bank to Merrill Lynch, combine the maturing CD of \$70,000.00 with transferred funds of \$130,000.00, and invest into CD's \$100,000.00 12months and \$100,000.00 24 months. Motion carried.

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Delinquent Assessments – Lien Approvals

Motion was made by Mike Ford, seconded by Dave Gillespie to approve lien filing on APN#1052-593-33-0000 and APN#1052-5932-0000. Motion carried.

Accounts to collection attorney

Motion was made by Dave Gillespie, seconded by Regina Price to approve account to Community Legal Advisors to proceed with non-judicial foreclosure on APN# 1052-593-01. Motion carried.

Account Balance Write Offs

Motion was made by Mike Ford, seconded by Dave Gillespie to approve to write off the balances on the following account numbers:

Account #3080001183	\$92.00
Account #3080111972	\$10.00
Account #3080122262	\$75.00

Motion carried.

**UNFINISHED
BUSINESS**

Pool Trellis Replacement-Wood

Motion was made by Mike Ford, seconded by Dave Gillespie to approve to the proposal submitted by Rok Construction to remove and replace the wood trellis in the amount of \$37,600.00. Motion carried.

**NEW
BUSINESS**

Pool Monitor

Motion was made by Dave Gillespie and seconded by Mike Ford to approve the proposal submitted by Provision Protective Services for summer pool monitor at \$\$148.00 a day @ 3 days \$444.00 x 4 weeks \$1,776.00 per month. Motion carried.

Clubhouse Interior Painting

This item was tabled until the May meeting.

Tree Trimming Proposal

Motion was made by Mike Ford, seconded by Dave Gillespie to approve to the proposal submitted by Villa Park Landscape to trim the Palm Trees in the amount of \$1,120.00.00. Motion carried.

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Reserve Study Review

The Board reviewed the 2015 Reserve Study. No action was taken.

Architectural Application

Motion was made by Mike Ford, seconded by Dave Gillespie to approve to the architectural application submitted by 7043 Swiss Street for installation of solar panels. Motion carried.

Insurance Renewal

Motion was made by Mike Ford, seconded by Joanne Kirby to approve to Farmers Insurance renewal for the total annual premium of \$7,395.00. Motion carried.

**NEXT
MEETING**

The next meeting will be held May 19, 2015 at 7:00 pm at Crystal Lane Clubhouse.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:55 p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED

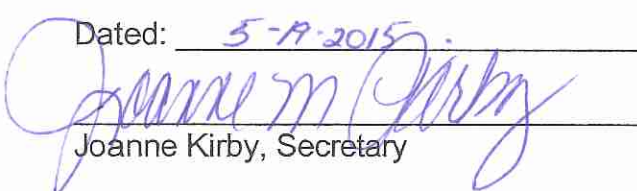


Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held April 30, 2015 as approved by the Chairman of the Meeting.

Dated: 5-19-2015



Joanne Kirby, Secretary