

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
APRIL 15, 2014
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on April 15, 2014 7:00 pm, at 13501 Zivi Avenue, Chino, CA. 91701.

PRESENT Dave Gillespie, President
Mike Ford, Vice President
Ron Dallas, Treasurer
Joanne Kirby, Secretary
Regina Price, Member

Lori Yarborough, StoneKastle Community Management, Inc.
Alison Cave, StoneKastle Community Management, Inc.

CALL TO ORDER The meeting was called to order at 7:13 pm by Dave Gillespie President.

OPEN FORUM There were four (4) homeowners present during open forum. Topics of discussion were (1) The role and responsibilities of the Board of Directors and Management. (2) How the Board decides financial decisions. (3) The Associations collection and violation policies.

**EXECUTIVE
SESSION
DISCLOSURE**

Lori Yarborough, Manager, reported that there was an Executive Session of the Board of Directors held to hold hearings and to discuss member discipline matters and contracts.

MINUTES

Motion was made by Mike Ford and seconded by Regina Price to approve the Regular Session meeting minutes of March 18, 2014. Motion carried.

**FINANCIAL
STATEMENT**

The March 31, 2014 financial statements have been provided by management and reviewed. Motion was made by Mike Ford and seconded by Regina Price to approve the financial statement as submitted. Motion carried.

Delinquent Assessments – Lien Approvals
No action taken.

**UNFINISHED
BUSINESS**

Fob System Upgrade Proposal
This item was tabled pending additional information from the vendors.

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Pool Deck Seal Proposals

The Board reviewed proposals obtained from A-1 Pools, Surface Renovators and Alan Smith Pools to install joint filler around the pool deck. Motion was made by Joanne Kirby and seconded by Mike Ford to approve the proposal from A-1 Pools at a cost not to exceed \$5,500.

**NEW
BUSINESS**

Colored Concrete Cleaning Proposal

The Board reviewed a proposal obtained from Personal Touch Cleaning to power wash the colored concrete areas throughout the community. The Board motioned to deny the proposal. Motion carried.

Common area Walkway Cleaning Proposal

The Board reviewed a proposal obtained from Personal Touch Cleaning to power wash the common area walkways/sidewalks throughout the community. The Board motioned to deny the proposal. Motion carried.

Remove/Replace Damaged Concrete Proposals

The Board reviewed a proposal obtained from International Paving Services, Inc. and Concrete Hazard Solutions to remove and replace the damaged concrete on the corner of Swiss and Zivi. Motion was made by Joanne Kirby and seconded by Mike Ford to approve the proposal at a cost not to exceed \$1,510.00. Motion carried.

Additional Doggie Station

Management ordered an additional doggie station to be placed near the clubhouse. Total cost of station \$369.95.

Summer Social Event

Management presented a flyer created by Andrea Montano from the social Committee for the summer social event. The Event date has changed to May 31, 2014

Document Safe-Keeping

Management presented correspondence from a former Board member along with new articles regarding document safe keeping.

Gate Hinge Installation Proposals

Management presented a proposal from CPR to install the hinge on the gate located at the back side of the pool. Motion was made by Dave Gillespie and seconded by Joanne Kirby to approve the proposal at a cost not to exceed \$353.00. Motion carried.

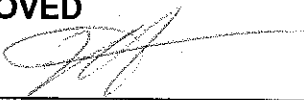
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NEXT MEETING The next meeting will be held May 20, 2014 at 6:30 pm at Crystal Lane Clubhouse.

ADJOURN There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 9:08 p.m.

ATTEST Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED

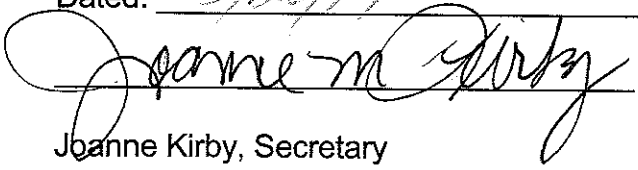


Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held April 15, 2014 as approved by the Chairman of the Meeting.

Dated: 5/20/14



Joanne Kirby, Secretary