

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
FEBRUARY 1, 2016 MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on November 18, 2015, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.

PRESENT Joanne Kirby, Secretary
Ron Dallas, Treasurer
Regina Price, Member

Lori Yarborough, StoneKastle Community Management, Inc.
Robin Allen, StoneKastle Community Management, Inc.

ABSENT Dave Gillespie, President
Mike Ford, Vice President

CALL TO ORDER The meeting was called to order at 7:00 pm by Ron Dallas.

OPEN FORUM There were 2 Homeowner Present

**EXECUTIVE
SESSION
DISCLOSURE** Lori Yarborough, Manager, reported that there was an Executive Session of the Board of Directors held on February 1, 2016.

MINUTES Motion was made by Ron Dallas and seconded by Joanne Kirby to approve the Regular Session meeting minutes of October 26, 2015 with the change of Lori Yarborough absent and Robin Allen present. Motion carried.

**FINANCIAL
STATEMENT** The December 31, 2015 and November 30, 2015 financial statement has been provided by management and reviewed. Motion was made by Ron Dallas and seconded by Joanne Kirby to approve the financial statement as submitted. Motion carried.

Lien Filing
No liens at this time

**UNFINISHED
BUSINESS** Clubhouse Remodel/ Painting Proposals
The Board discussed this item and have tabled it until the next meeting.

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**NEW
BUSINESS**

NPG Concrete Replacement

A motion was made by Ron Dallas, seconded by Joanne Kirby to approve the NPG concrete replacement in the amount of \$2,545 for the sidewalk on Zivi. Motion carried.

Landscaping Proposals

A motion was made by Regina Price, seconded by Joanne Kirby to trim the palm trees in the pool area in the amount of \$1,120. Motion carried.

A motion was made by Joanne Kirby, seconded by Regina Price to remove the pepper tree at 6980 Joy to avoid further property damage. Motion carried.

Wade Pool

A motion was made by Ron Dallas, seconded by Joanne Kirby to replace the motor for the Wader Pool with same model in the amount of \$415.00. Motion carried.

Architectural Application-13303 Hariana

A motion was made by Ron Dallas, seconded by Joanne Kirby to approve the solar panel installation as presented. Motion carried.

2016 Annual Calendar

A motion was made by Joanne Kirby, seconded by Ron Dallas to approve the 2016 Annual Calendar as presented with no changes. Motion carried.

**NEXT
MEETING**

The next meeting will be held March 7, 2016 at 7:00 pm at Crystal Lane Clubhouse.

ADJOURN

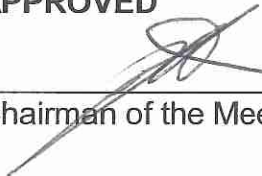
There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:50 p.m.

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ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED

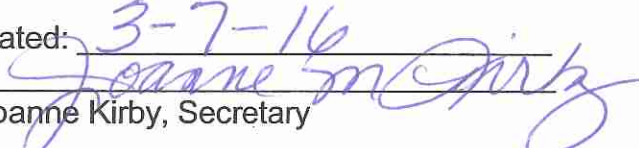


Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held February 1, 2016 as approved by the Chairman of the Meeting.

Dated: 3-7-16



Joanne Kirby, Secretary