

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JANUARY 21, 2014
MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on January 21, 2014 7:00 pm, at 13501 Zivi Avenue, Chino, CA. 91701.
- PRESENT** Dave Gillespie, President
Regina Price, Member
Joanne Kirby, Secretary
- Beth Bruley, StoneKastle Community Management, Inc.
- ABSENT** Mike Ford, Vice President
Ron Dallas, Treasurer
- CALL TO ORDER** The meeting was called to order at 6:36 pm by Dave Gillespie President.
- OPEN FORUM** There were two (5) homeowners present during open forum. No topics were discussed.
- EXECUTIVE SESSION DISCLOSURE** Beth Bruley, Manager, reported that there was an Executive Session of the Board of Directors held to hold hearings and to discuss member discipline matters and contracts.
- MINUTES** Motion was made by Joanne Kirby and seconded by Dave Gillespie to approve the Regular Session meeting minutes of December 17, 2013. Motion carried.
- FINANCIAL STATEMENT** The December 31, 2013 financial statements have been provided by management and reviewed. Motion was made by Joanne Kirby and seconded by Regina Price to approve the financial statement as submitted. Motion carried.
- Delinquent Assessments – Lien Approvals
No action taken.
- NEW BUSINESS** Fob System Upgrade Proposal
This item was tabled pending additional proposals.
- Landscape Proposal – Tree Removal
The Board reviewed a proposal obtained from Villa Park Landscape to remove the Tiupana Tree at 6990 Joy Street that has caused plumbing issues due to the roots. Total cost to remove the tree is \$385.00.

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Motion was made by Dave Gillespie and seconded by Joanne Kirby to remove approve the proposal as submitted. Motion carried. Management was instructed to have Villa Park remove the pepper tree on the garage side of 13453 Zivi on the same day.

Palm Tree Trimming Proposal

The Board reviewed a proposal obtained from Villa Park to trim the 16 palm trees in the park and pool area at a cost of \$1,120.00. Motion was made by Dave Gillespie and seconded by Regina Price to approve the proposal as submitted. Motion carried.

Parking Permit Approvals

The Board reviewed the recently submitted parking permit applications, the following applications have been approved;

- 13421 Mashona
- 13509 Mashona
- 13425 Mashona
- 13569 Gold Medal
- 13539 Mashona
- 13450 Mashona

**NEXT
MEETING**

The next meeting will be held February 18, 2014 at 6:30 pm at Crystal Lane Clubhouse.

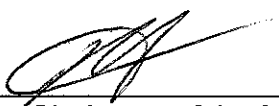
ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:14 p.m.

ATTEST

Respectfully Submitted by, Beth Bruley, Community Manager.

APPROVED

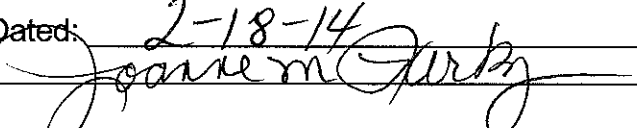


Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held December 17, 2013 as approved by the Chairman of the Meeting.

Dated: 2-18-14



Joanne Kirby, Secretary