

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JANUARY 17, 2017 MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on January 17, 2017, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.
- PRESENT** Dave Gillespie, President
Mike Ford, Vice President
Joanne Kirby, Secretary
Ron Dallas, Treasurer
- Robin Allen, StoneKastle Community Management, Inc.
- ABSENT** Regina Price, Member
- CALL TO ORDER** The meeting was called to order at 7:00 pm by Dave Gillespie.
- OPEN FORUM** There were no owners present
- EXECUTIVE SESSION DISCLOSURE** Robin Allen, Manager, reported that there was an Executive Session of the Board of Directors held on January 17, 2017 prior to General Session.
- MINUTES** Motion was made by Dave Gillespie, seconded by Mike Ford to approve the Regular Session meeting minutes of November 22, 2016. Motion carried.
- FINANCIAL STATEMENT** Motion was made by Ron Dallas, seconded by Mike Ford to approve the financial statement ending December 31, 2016 and November 30, 2016 as submitted. Motion carried.
- LIEN FILING** Motion was made by Mike Ford, seconded by Dave Gillespie to approve the following
Lien
APN 1052-372-08-0000
APN 1052-373-21-0000
APN 1052-362-47-0000

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**UNFINISHED
BUSINESS**

Palm Tree Removal

A motion was made by Ron Dallas, seconded by Joanne Kirby to approve the Harvest Landscape bid to remove the Palm Trees when the pool re-plaster project is scheduled. Motion carried.

Pool Plaster

A motion was made by Ron Dallas, seconded by Mike Ford to approve the proposal to re-replaster the pool and spa with lighting, mastic replacement and concrete fill where palm trees were removed. Project is to be completed prior to Spring Break or will be scheduled after summer. Motion carried.

Patrol

Management is advise and present parking proposals from Patrol vendors.

Architectural Application

A Motion was made by Mike Ford, seconded by Joanne Kirby to approve the vinyl fence installation for 13590 Zivi. Motion carried.

13329 Gold Medal- Solar Architectural Approval

A Motion was made by Dave Gillespie, seconded by Mike Ford to ratify manager approval in November 2016. Motion carried.

**NEXT
MEETING**

The next meeting will be held February 21, 2017 at 7:00 pm at Crystal Lane Clubhouse.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:21 p.m.

ATTEST

Respectfully Submitted by, Robin Allen, Community Manager.

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APPROVED

Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held January 17, 2017 as approved by the Chairman of the Meeting.

**A UNANIMOUS MOTION WAS MADE TO APPROVE THE January 17, 2017 MINUTES
AS PRESENTED AT THE March 21, 2017 GENERAL SESSION MEETING.**