

TOTAL PROPERTY MANAGEMENT, INC.

**CHARGES FOR DOCUMENTS PROVIDED
AS REQUIRED BY SECTION 4525***

The seller may, in accordance with Section 4530 of the Civil Code, provide to the prospective purchaser, at no cost, current copies of any documents specified by Section 4525 that are in the possession of the seller.

A seller may request to purchase some or all of these documents but shall not be required to purchase ALL of the documents listed on this form. Escrow documents may be ordered and purchased through www.homewisedocs.com.

Property Address:

Owner of Property:

Owner's Mailing Address (If known or different from property address.):

Provider of the Section 4525 Items:

Print Name _____ Position or Title _____ Association or Agent

Date Form Completed:

Check or Complete Applicable Column or Columns Below:

Document	Civil Code Section Included	Fee for Document	Not Available (N/A) or Not Applicable (N/App), or Directly Provided by Seller and confirmed in writing by Seller as a current document (DP)
Articles of Incorporation or statement that not incorporated	Section <u>4525(a)(1)</u>	\$15.00	
CC&Rs	Section <u>4525(a)(1)</u>	\$45.00	
Bylaws	Section <u>4525(a)(1)</u>	\$25.00	
Operating Rules	Section <u>4525(a)(1)</u>	\$15.00	
Age restrictions, if any	Section <u>4525(a)(2)</u>	No Cost	
Rental restrictions, if any	Section <u>4525(a)(9)</u>	No Cost	
Annual budget report or summary, including reserve study	Sections <u>5300</u> and <u>4525(a)(3)</u>	\$35.00	
Assessment and reserve funding disclosure summary	Sections <u>5300</u> and <u>4525(a)(4)</u>	In Budget	
Financial statement review	Sections <u>5305</u> and <u>4525(a)(3)</u>	\$25.00	
Assessment enforcement policy	Sections <u>5310</u> and <u>4525(a)(4)</u>	In Budget	
Insurance summary	Sections <u>5300</u> and <u>4525(a)(3)</u>	\$25.00	
Regular assessment	Section <u>4525(a)(4)</u>	No Cost	
Special assessment	Section <u>4525(a)(4)</u>	No Cost	
Emergency assessment	Section <u>4525(a)(4)</u>	No Cost	
Other unpaid obligations of seller	Sections <u>5675</u> and <u>4525(a)(4)</u>	No Cost	
Approved changes to assessments	Sections <u>5300</u> and <u>4525(a)(4), (8)</u>	No Cost	
Settlement notice regarding common area defects	Sections <u>4525(a)(6), (7), and 6100</u>	No Cost	
Preliminary list of defects	Sections <u>4525(a)(6), 6000, and 6100</u>	No Cost	
Notice(s) of violation	Sections <u>5855</u> and <u>4525(a)(5)</u>	No Cost	
Required statement of fees	Section <u>4525</u>	\$200.00	
Minutes of regular board meetings conducted over the previous 12 months, if requested	Section <u>4525(a)(10)</u>	\$60.00	
Total fees for these documents:			

* The information provided by this form may not include all fees that may be imposed before the close of escrow. Additional fees that are not related to the requirements of Section 4525 may be charged separately.

*All fees are subject to change.