

**CASA DE LAGUNA OWNERS ASSOCIATION
ARCHITECTURAL APPLICATION
ADOPTED JULY 2, 2014**

OWNER INFORMATION:

Name: _____ Date: _____

Property Address: _____

Home Phone: _____ Work Phone: _____

Signature: _____

Proposed Improvement(s): _____

Anticipated Start Date: _____ Completion Date: _____

- A \$25.00 non-refundable check made payable to Casa De Laguna Owners Association must be included with this application. Any application submitted without the required fee will be considered incomplete and will be returned to the applicant.
- Three copies of the following information should be attached:
 - a. Description of improvement
 - b. Location of improvement and residence on a plot with dimension to property line identifying existing improvement.
 - c. Elevations of proposed improvement relating to existing dwelling
 - d. Material to be used and colors
 - e. All dimensions of improvement. We do not scale plans.
- Neighbor awareness is advisory only. However, the Architectural Committee may contact neighbors to evaluate their comments.
- Architectural approval does not constitute waiver of any requirements required by applicable government agencies.
- Architectural approval of this plan does not constitute acceptance of any geological, technical or engineering specifications. All geological, technical and engineering matters are the responsibility of the lot owner.
- Architectural approval may be subject to inspections prior to construction including inspection during the course of construction.
- Solar Panel Installation – I have read and agree to the solar panel installation guidelines.

Neighbor Advisement (Adjacent Neighbors): (please attach any comments to this application)

Name (Print) Address

Owner Signature Date

Name (Print) Address

Owner Signature Date

ANY REQUESTS MISSING ANY OF THE ABOVE INFORMATION AND/OR IS UNCLEAR WILL
BE RETURNED WITHOUT PROCESSING.

MAIL TO:

Total Property Management, Inc.
23792 Rockfield Blvd., Suite 100
Lake Forest, CA 92630
(949) 261-8282
www.totalpm.com

We hereby advise the Board of Directors and Architectural Review Committee that we understand that building permits for home improvements are required by the City of Laguna Hills and that the cost of permits and responsibility of obtaining permits and subsequent inspections will be borne by us (Homeowners).

We acknowledge that all approved changes will be at our expense that any and all damage to or relocation of existing sprinkler systems, underground utilities, building structure, and exterior landscaping or other damage resulting from the construction of the proposed improvement, shall be at our expense, and we agree to hold Casa De Laguna Owners Association harmless from any and all liability, damage and/or cost resulting from the construction or performance of the proposed modification.

Signature of Owner of Record: _____

Date: _____

FOR COMMITTEE USE ONLY (Application not to fill below this line)

Date Received: _____ Plan(s) Set: _____ set(s)

Specs: _____ Neighbor Notification: _____

Additional Information Requested: _____

Date Additional information received _____

Recommendations: () APPROVED () DISAPPROVED

CONDITIONS/VARIANCE/REASONS:

Architectural Committee Signature

Architectural Committee Signature

Date