

# CASA CANON HOMEOWNERS ASSOCIATION

## Approved Enforcement Procedures

**Created-February 1, 2003**

**Revised- November 30, 2004**

**Revised-April 2014**

**Revised -January 2020**

The following is a schedule of enforcement by the Board of Directors for any and all violations/infractions of the Associations CC&R's, Rules & Regulations and/or Architectural Guidelines:

- A. **First Offense:** A written notice will be mailed to the owner of the property informing them of the violation/infraction and requesting compliance within 30 days.
- B. **Second Offense:** If the violation/infraction is not corrected within 30 days *and the homeowner has not responded in writing to request an extension*, a "Show-Cause Hearing" notice will be mailed to the owner of the property, 10 days prior to the Hearing date, informing them of the date, time, and place of the hearing.
- C. **Fine:** If the violation/infraction is not corrected by the Hearing date and/or the owner of the property does not show up at the Hearing, or give a good reason in writing, a \$100.00 may be assessed to the owner's account.
- D. **Additional Fines:** If the violation/infraction is not corrected, additional fines may be assessed to the owners account monthly as follows:
  - \$125.00= If noncompliance 30 days after the 1<sup>st</sup> fine
  - \$150.00= If noncompliance 30 days after the 2<sup>nd</sup> fine
  - Fines will be doubled every 30-days after the 2<sup>nd</sup> fine
- E. **Non-payment of fines:** Will result in association moving forward with the established collection policy.