

**CASA CANON HOMEOWNERS ASSOCIATION  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
APRIL 12, 2021  
MINUTES**

**NOTICE** With notice given and received, the Regular Meeting of the Board of Directors of the Casa Canon Homeowners Association was held on April 12, 2021 Via Conference Call with the call-in number of 712-832-8330, Access Code 5854059.

**PRESENT** Carmen Delibrado, President  
George Medina, Vice President  
Isabel del Pozo, Secretary  
Bhavisha Patel, Treasure

**ABSENT** Mario Morales, Member

**MANAGEMENT** Allan Schein, StoneKastle Community Management, Inc.

**CALL TO ORDER** The meeting was called to order at 6:01 P.M. by, Carmen Delibrado, President.

**EXECUTIVE REVIEW** At the March 8, 2021 Board meeting the Board reviewed Delinquencies and legal matters.

**OPEN FORUM** This is a time designated for the homeowners to address the Board. Management would like to remind the Board, items not posted on the agenda may not be decided on, however we can offer that concerns or requests be noted on future agendas. Each owner has an allotted time limit to address their concerns set forth by the Board.

**CONSENT CALENDAR** Motion was made and seconded to approve the Regular Minutes from March 8, 2021. Motion carried unanimously.

Motion was made and seconded to approve the March 31, 2021 financial statements subject to audit at the fiscal year end. Motion carried unanimously.

**MANAGEMENT  
FINANCIAL  
REPORT**

**Financial Update**

As of March 31, 2021, the operating account had a balance of (\$6,992.06) As of the same date the reserve account had a balance of \$304,769.40

The last reserve study conducted on July 2020 showed the Association was 45% funded. A healthy funding is 75% or higher.

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**PROPOSALS**

**INSURANCE**

**LaBarr/Oksnee Insurance Renewal**

Motion was made and seconded to approve the proposal for renewing the master insurance policy for 2021/2022 in the amount of \$17,446.00 for the Motion carried unanimously.

**ANNUAL CLEAN  
OUT HYDRO-JET**

**Scott English Plumbing**

Motion was made and seconded to approve the proposal for annual hydro-jetting to take place in December 2021 in the amount of \$4,600.00 for the Motion carried unanimously.

**RESERVE STUDY**

**RDA**

Motion was made and seconded to approve the proposal for annual reserve study with an update in the amount of \$450.00 for the Motion carried unanimously.

**ARCHITECTURAL**

**213 B Tustin – Windows and Slider**

Motion was made and seconded to approve the architectural submittal for new windows and slider as submitted. Motion carried unanimously.

**ADJOURNED**

The meeting was adjourned to Executive Session at 6:49 P.M.

**ATTEST**

Respectfully Submitted by, Allan Schein, Senior Community Manager, PCAM.

**APPROVED**

\_\_\_\_\_  
Chairman of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly appointed Secretary of the Casa Canon Homeowners Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held April 12, 2021 was approved by the Chairman of the Meeting.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Secretary