# **CARRIAGE HILLS**

# HOMEOWNERS ASSOCIATION REGULAR BOARD OF DIRECTORS MEETING MINUTES

January 15, 2020

Upon due notice given and received a Regular Meeting of the Board of Directors of <u>Carriage Hills Homeowners Association</u> was held on January 15, 2020 at 14780 Pipeline Avenue, Chino Hills CA 91709.

#### **EXECUTIVE MEETING DISCLOSURE:**

The Board discussed the following issues in Executive Session prior to the General Session Meeting:

- Approval of Executive Minutes
- Delinquencies
- Violation Matters

## REGULAR MEETING CALLED TO ORDER:

The Regular Meeting was called to order at 7:06 P.M.

#### **PRESENT:**

#### **Directors Present:**

President – Peter Pirritano Vice President – Kenneth Maziol Treasurer – Jabir Kasubhai

#### ABSENT:

Secretary – John Garcia Member at Large – Victor Allende

Trisha Maza was present representing Association Management & Support Services, Inc

#### **APPROVAL OF MINUTES:**

The regular meeting minutes of November 6, 2019 were approved. M/ Kasubhai S/Maziol

The Special meeting minutes of November 9, 2019 were approved. M/Kasubhai S/Maziol

#### **REVIEW OF FINANCIALS:**

The Board reviewed the financials of November 2019.

**HOMEOWNERS FORUM:** Five (5) homeowners were present.

#### **COMMITTEE REPORTS:**

**Architectural Committee:** 1 application has been received in January. The architectural committee is in the process of reviewing.

Landscape Committee: Chairperson Carolyn Pirritano provided a brief update regarding landscape concerns in the community. A handout was provided to the Board for their review regarding installing flow sensors and remote monitoring capabilities to the common area irrigation. This handout and information was tabled to the March meeting to allow for more time to review.

Welcome Committee: No new updates.

#### **NEW BUSINESS:**

#### **MARCH BOARD MEETING:**

The March meeting was moved from March 18<sup>th</sup> (the 3<sup>rd</sup> Wednesday) to March 11<sup>th</sup> (the 2<sup>nd</sup> Wednesday).

## **LIGHTING MAINTENANCE PROPOSAL:**

RA Johnson submitted a proposal to perform monthly lighting repairs if needed. The Board reviewed this proposal and tabled until the next meeting.

#### CLS PROPOSAL #: 084088

A motion was made and passed unanimously to remove and replace 1 section of concrete that was lifted by earth movement near 15995 Ranch House. M/Maziol S/Kasubhai

# PROPOSALS TO BUILD A RETAINING WALL NEAR BACKFLOW CAGE:

The Board reviewed the proposals from CLS and Humberg & Associates to build a retaining wall. The Board advised management that the measurements for the wall needed to be revised. Manager to get revised bids from both vendors.

#### **ADJOURNMENT:**

There being no further executive business to conduct at this time; the meeting was adjourned at 8:25 P.M.

#### SECRETARY CERTIFICATION

The Carriage Hills Homeowners Association hereby certifies that the foregoing is true and correct copy of the Regular Minutes of the Carriage Hills Homeowners Association held on November 6, 2019 as approved by the Board Members in attendance at the meeting.

Secretary / Board Member:

Date: 3/11/2020