

**CALIFORNIA SUMMIT ALISO VIEJO ASSOCIATION  
BOARD OF DIRECTORS GENERAL SESSION  
MEETING MINUTES  
OCTOBER 8, 2019**

**Minutes**

**NOTICE OF  
MEETING**

Upon due notice given and received, a General Session Meeting of California Summit Aliso Viejo Association Board of Directors was held on October 8, 2019 at Total Property Management Inc, 2301 Dupont Drive, Suite 100, Irvine, CA 92612.

**GENERAL SESSION MEETING**

**CALL TO ORDER**

The meeting was called to order by Board President Terri Crones, at 7:30 p.m.

**DIRECTORS  
PRESENT**

Terry Crones, President  
Jena Duca, Secretary  
Charles (Chuck) Williams, Treasurer

**DIRECTORS ABSENT**

None

**ALSO ATTENDING**

Brittany Kitts, Total Property Management, Inc.

**HOMEOWNER  
FORUM**

There were no homeowners in attendance.

**MEETING MINUTES**

The Board of Directors reviewed the Minutes from the July 9, 2019 Board Meeting. Following review and discussion, it was the general consent of the Board of Directors to approve the Minutes as presented.

**MONTHLY FINANCIALS/FINANCIAL ACTION**

**MANAGEMENT  
FINANCIAL REPORT**

The Board of Directors reviewed the final report as of August 31, 2019. Following review and discussion, it was the general consent of the Board of Directors to accept the Financials, subject to audit.

**OUTSTANDING  
AGING REPORT**

The Board of Directors reviewed the Outstanding Aging Report as of August 31, 2019. No additional action was required.

**CAI- CLAC "A BUCK  
A DOOR"**

The Board of Directors reviewed correspondence submitted by CAI-CLAC with regards to the "A Buck A Door" campaign. Following review and discussion, it was the general consent of the Board of Directors to decline to donate to the campaign.

**MONUMENT SIGN  
LIGHTING  
DISCUSSION**

The Board of Directors discussed options for monument sign lighting. No additional action was required.

**STREET SAFETY  
CONCERNS  
DISCUSSION**

The Board of Directors discussed options regarding street safety on Wood Canyon. No additional action was required.

**COLLECTION  
POLICY**

The Board of Directors reviewed the collection policy following the 28-day comment. Following review and discussion, it was the general consent of the Board of Directors to formally adopt the collection policy.

**ALISO VIEJO WQMP**

The Board of Directors reviewed correspondence submitted by the City of Aliso Viejo confirming the HOA is not responsible for the annual water quality management program as the associations governing documents indicate the HOA has no common area. The utilities are the responsibility of the City and the homeowners.

**STORAGE BOXES**

The Board of Directors reviewed correspondence submitted by Management regarding the number of storage boxes the HOA has stored off-site. No additional action was required.

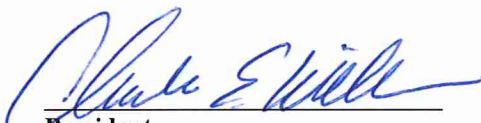
**NEXT MEETING**

The next Board of Directors Meeting is scheduled for Tuesday, January 14, 2019 at 6:00 PM at Total Property Management Inc, 2301 Dupont, Suite 100, Irvine, CA 92612.

**ADJOURNMENT**

There being no further business to come before the Board of Directors at this time, the October 8, 2019, General Session meeting of the Board of Directors was adjourned at 8:07 p.m.

**ATTEST:**

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

1-14-2020  
\_\_\_\_\_  
Date